

**DRAFT MINUTES**

Washoe County Open Space and Regional Parks Commission  
April 3, 2018

Commissioner Doug Doolittle called the meeting to order at 2:31 p.m.

1. **Roll Call**

**Members Present:** Nathan Daniel, Doug Doolittle, Carrisa Tashiro, Matthew Webber, Thomas Guinn, Chris Nenzel

**Staff Present:** Colleen Wallace Barnum, Michael Large, Katie Stark, Cheryl Surface, Dennis Troy

2. **Pledge of Allegiance**

3. **Public Comments**

No public comments.

4. **Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of April 3, 2018**

Motion by Commissioner Tashiro to approve the Agenda for the Open Space and Regional Parks Commission Meeting of April 3, 2018. Second by Commissioner Daniel. Motion carried.

5. **Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of March 6, 2018**

Commissioner Daniel recommended hold off on approving the minutes until the next meeting. DA Mike Large feels it is appropriate to wait until the next meeting.

6. **Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County**

There is no staff to recognize this month.

7. **Review, discussion and possible recommendation to the Board of County Commissioners regarding a proposed water, gas and sewer lines and emergency vehicle access alignment by KDH Builders (KDH) on APN 534-450-05, commonly known as Sugarloaf Peak Open Space and Trail System (0 Horizon View Ave)**

Dennis Troy, Park Planner, gave a presentation regarding a proposed water, gas and sewer lines and emergency vehicle access alignment by KDH Builder on the Sugarloaf Peak Open Space and Trail System.

Commissioner Nenzel asked if this was at the Western trailhead. Mr. Troy indicated that it was. Commissioner Nenzel asked if the trailhead would be closed during construction. Mr. Troy said no. Commissioner Nenzel asked if the construction company planned on paving the path for the

emergency access vehicles from the court to the other side or are they going to leave it dirt. Mr. Troy said an all-weather surface was recommended. Commissioner Nenzel asked if the impact would be minimal to the people in the area. Mr. Troy stated that was correct. Commissioner Nenzel asked if there were more trailheads. Mr. Troy said there were more to the east. Commissioner Nenzel asked if there were any other alternatives to connecting these services. Mr. Troy would have to defer to the builder but his assumption would be no. Commissioner Daniel asked what the builder was doing to plan and build parks. Mr. Troy said the builder would be contributing approximately \$240,000 into that local tax district thru the residential construction tax. They will also be building an internal trail system that will tie into this. Mr. Troy stated there is a requirement that they do need to put in a park with passes and active uses in it. Commissioner Daniel said this is a great opportunity for the builders to show their involvement with the community. Commissioner Tashiro asked the difference between an active and passive use park. Mr. Troy said an active park is where there is equipment such as a playground for active activities and a passive park is more like a turf area for picnics and quieter activities. Commissioner Nenzel asked for a size comparison. Karl with KDH Builders said the park would be about two acres. Commissioner Doolittle asked if it would be a gated trailhead. Karl said it would be open to people but gated to vehicles. Commissioner Doolittle asked about the tax that would be collected from the development. Mr. Troy said there would be 159 homes going into that tax district so it would actually be \$159,000 going into parks.

Motion by Commissioner Guinn to recommend to the Board of County Commissioners to approve the sale of a water, gas and sewer lines and emergency vehicle access easement [totaling 2,100 square feet] by KDH Builders on APN # 534-450-05, commonly known as Sugarloaf Peak Open Space and per the Parkland Easement Policy. Second by Commissioner Webber. Motion carried.

## 8. Park Reports

Colleen Wallace Barnum, Parks Operations Superintendent, highlighted reports. Cheryl Surface, Natural Resource Planner, and Dennis Troy highlighted the Park Planning report.

Commissioner Nenzel congratulated Ms. Surface and Mr. Troy on the Hunter Creek Bridge. Commissioner Daniel asked if the Park Master Plan included trails. Ms. Surface stated the trails component is included in the Open Space and Natural Resource Plan and the Park Master Plan focuses on the park facilities. Commissioner Daniel asked if the FEMA monies have been received. Ms. Surface stated there were no monies received from FEMA for the Little Valley Fire in Washoe Valley. They are moving forward with FEMA applications for the Lemmon Valley and Swan Lake flooding. FEMA will reimburse at 75% once the work has been completed. Commissioner Doolittle asked how much money is in WC-1. Ms. Surface said they are down to limited funding and most has been obligated. There is \$600,000 in SQ-1. Commissioner requested a report on the RTC funds in each district. Ms. Surface said they can also provide the WC-1 and SQ-1 as well. Commissioner Daniel asked if the North Valleys trails are open to the public. Ms. Surface replied no.

## 9. Director's Report

Colleen Wallace Barnum, Parks Operation Superintendent, highlighted the Board of County Commissioner's Actions Reports.

## 10. Commissioner's Comments

Commissioner Daniel mentioned today is the day for Recognition for National Service. These members do a lot for our community. Commissioner Doolittle echoed the statements

## 11. Public Comments

No public comments.

Meeting adjourned at 3:21 pm.

Respectfully submitted,

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Jennifer Purgitt, Recording Secretary

Approved by Commission in session on May 1, 2018.

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Doug Doolittle, Chairman